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| --- | --- | --- | --- | --- |
| **Department:** | **PRC** | **Area:** | **Horticulture**  |  |
| **Subject:** | **Grass Trimmer Training Checklist** |

**(Complete this form with your supervisor and return to Human Resources)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employee Name:** |  |  | **Department:** |  |
| **Trainer:** |  |  | **Worksite:** |  |

*Tick the boxes as each topic is covered.*

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| **Pre-Set Up Checklist*** Worker has read and understands safe work procedure.
* Worker has received a live demonstration of the procedures.
* Worker can identify appropriate PPE and clothing for this equipment.
* Worker checks machine condition including guard, fuel level, and string adjustment.
* Worker can identify appropriate applications for Grass Trimmer vs. Brushcutter.

**Procedure Checklist*** Worker recognizes trimming hazards.
* Worker puts on appropriate PPE and wears throughout operation.
* Worker maintains awareness for others around them.
* Worker has sufficient agility and strength to use trimmer.
* Worker demonstrates ability to adjust trimmer line length and reload trimmer string on head.
* Demonstrates overall safe and effective competency in operating Grass Trimmer.
* Demonstrates overall safe and effective competency in operating Brushcutter.

**Post Procedure*** Checks equipment condition and store safely in truck so it does not roll around.
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| ***Trainer Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** |
| **Training Complete (YES)/(NO) if no explain:**  |

I fully understand what has been presented to me, and give my personal commitment to actively participate and comply with all relevant regulations, policies, procedures, and instructions while I am onsite or representing the company.

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| **Worker Signature:** |  |  | **Date:** |  |
| **Trainer****Signature:** |  |  | **Date:** |  |

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| **Revised: 2010-Jul-21, 2010**  | **Approved by: Jesse Tranberg** |