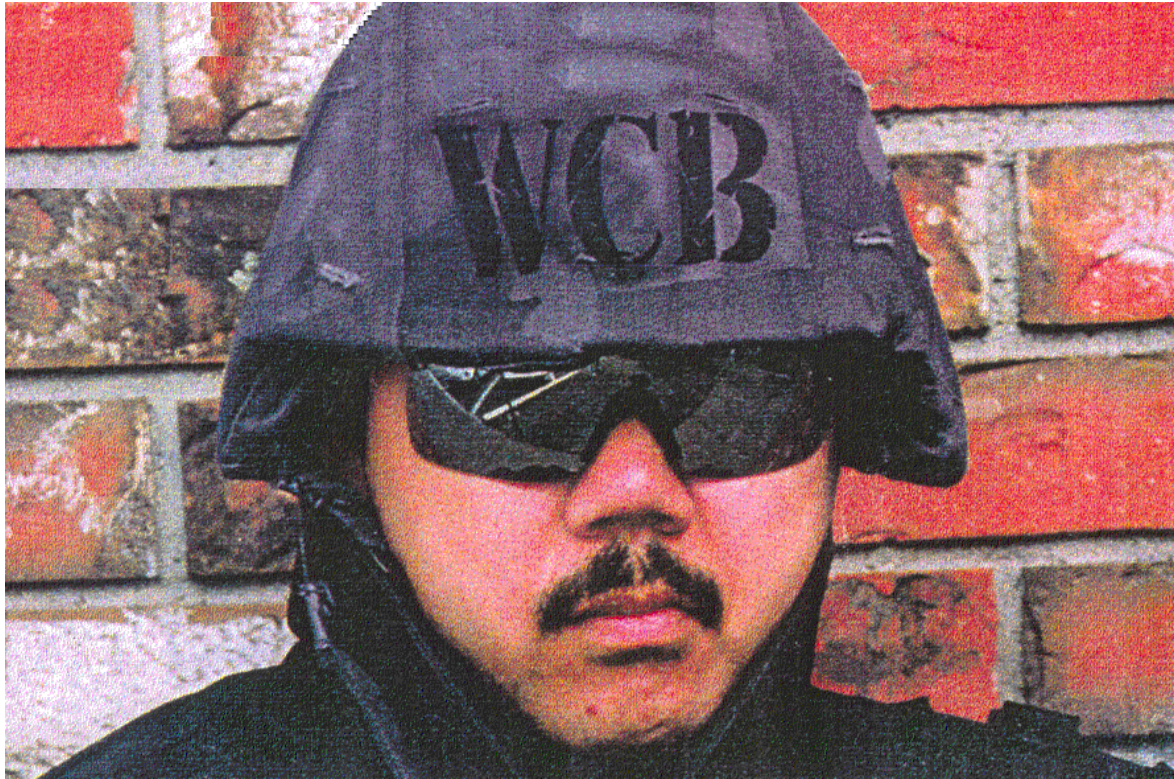


BC Municipal Occupational Health & Safety Conference 2011

*When a Board Officer arrives . . .
how to foster the right relationship*

Al Johnson, CIH, ROH
Regional Director
WorkSafeBC

YOUR TYPICAL PREVENTION OFFICER ...



WORKSAFEBC PERSPECTIVE

WorkSafeBC thoughts and perspectives about
WorkSafeBC inspections



EDUCATION ✨ CONSULTATION ✨ ENFORCEMENT

WORKSAFEBC AUTHORITY

WC Act ...

The *Workers Compensation Act* empowers the Workers' Compensation Board (WCB) to set and enforce occupational health and safety standards, provide compensation and rehabilitation benefits to injured workers or their dependants, and collect funds from businesses to operate the workers' compensation system.

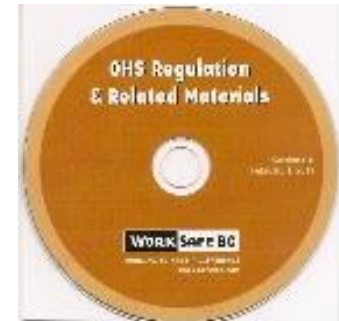
OHS Regulation ...

Is to promote occupational health and safety and to protect workers and other persons present at workplaces from work-related risks to their health, safety and well-being.

WORKSAFEBC INSPECTIONS

OVERVIEW:

- ▶ Inspections are conducted to observe work procedures and conditions at the site to assess compliance with the Regulations
- ▶ Inspections are conducted on the basis of a high-hazard priority system



WORKSAFEBC INSPECTIONS

OVERVIEW:

- ▶ Inspections take place whenever and wherever work is being done
- ▶ Generally, inspections are made unannounced without prior notice to the employer, union official or any other person



HOW ARE WORKSAFEBC INSPECTIONS INITIATED?

1) Planned Inspections

- Divisional Initiative (High Risk Strategy)
- Regional Initiative

2) Response Inspections

- Complaint
- Allegation of discriminatory action
- Incident (fatal, serious)
- Target of opportunity

3) Follow-up Inspections

- Orders have been complied with



WORKSAFEBC INSPECTION

Typically, three stages during a WorkSafeBC Inspection:

1) Opening meeting

- Explain purpose and scope of inspection
- Ask for the name of the worker representative
- Invite the management representative
- Review health and safety documentation, trends and incidents, etc.



2) The workplace inspection

- Determine route and duration of the inspection
- Conduct a walk through inspection
- Observe health and safety conditions and practices in the workplace
- Talk with workers and supervisors



3) De-brief meeting

- Discuss inspection results, next steps and timelines
- Discuss the contents of what will be included in the Inspection Report, etc.



INSPECTION REPORTS

- ▶ Documents the site visit
- ▶ Contains contact information, date of inspection and Regulations cited or referenced
- ▶ Used to communicate the findings and recommendations of the inspections – orders and inspection text
- ▶ Must be posted in the worksite

Work Safe BC		WORKERS' COMPENSATION BOARD		INSPECTION REPORT	
801 Westmaine Highway, Richmond, BC Mailing Address: PO Box 555, Vancouver, BC, V6B 5L5 WORKING TO MAKE A DIFFERENCE Telephone 604 276-3100 Toll Free 1-800-421-7233 Fax 604 276-3247				WORKER AND EMPLOYER SERVICES DIVISION	
<p>An employer who fails to comply with the Occupational Health & Safety Regulation or Board order or direction is subject to sanctions as set out in the Worker Compensation Act.</p> <p>The Occupational Health & Safety Regulation requires that the employer maintain posted in a conspicuous place a form near the operations specified for a set of ten days, or until compliance has been achieved, whichever is the longer period.</p> <p>As the employer, owner, supervisor or member of the design and worker's advisory or joint health and safety committee, in his capacity as the Review Officer of the Board's Regional Office, the time limit for a written report is 10 calendar days after the report is written, request for review is filed or the OHSB is contacted to review the order, or the non-compliance order, in his capacity as the Review Officer of the Board's Regional Office. The time limit for a written report is 10 calendar days after the report is written, request for review is filed or the OHSB is contacted to review the order, or the non-compliance order, in his capacity as the Review Officer of the Board's Regional Office.</p>					
Date of inspection	Number	Number of Orders	Employer	Location	Class of Work
2009/05/05	20091237/0000	1			
			Accident by Time	Accident by Time	Travel Time
			Recorded	Recorded	Recorded
			1.00	0.00	
<p>*The Time Recorded reflects only the time which has been charged to this inspection up until the document has been printed for delivery. Subsequent time may be added for additional work or travel to this inspection.</p>					
Number of Violations	Project Number	OSHA Violation	Lab Sample Taken	Direct Penalties	Result of Penalties
2 - 10		2009/05/05	#	#	#
<p>Head Office</p> <p>ABC Construction Ltd 444 Green Road Burnaby BC</p> <p>Job Site</p> <p>ABC Construction Ltd 123 Speedville Avenue Squamish BC</p>					
Forklift Inspected		No Hoisting			
Violations		REFER TO ORDERS OR FOLLOWING PAGE(S)			
Employer Representative Name		Accompanied by Employer Representative			
Gary Green		Gary Green			
Employer Representative Position		Accompanied by Worker Representative			
Supervisor		Susan Sharpe			
Phone Number		Organization			
884-222-2222					
Signature		Signature of the Board / Signature			
		McComb, Gary			
For Internal Use Only					
Delivery Method: In Person					
Unregistered Employer					
Currently there are 4 workers on site.					
61817 (R64/097) Printed: 2009/05/05 13:40		Reprinted: 2009/05/05 13:46		PAGE 1	

WHAT SHOULD YOU DO WHEN A BOARD OFFICER APPEARS ON YOUR WORKSITE?

- ▶ Remain calm and rational
- ▶ Have procedures and programs readily available for the Officer
- ▶ Ask questions
- ▶ Be patient
- ▶ Correct easy problems immediately
- ▶ Take advantage of the Officer's experience and recommendations on how to fix things



WHAT SHOULD YOU DO ...

OR NOT DO?

- ✓ Professional
- ✓ Proactive
- ✓ Cooperative
- ✓ Ask questions for clarification

- ✗ Obstruct an Officer
- ✗ Take it personally
- ✗ Act inappropriately
- ✗ Rush an Officer
- ✗ Let Compliance due dates pass





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