



SUPERVISORS SAFETY CERTIFICATE

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The Supervisors Safety Certificate Program will recognize those who have invested time and energy into learning the key elements of occupational health and safety from a supervisor's perspective. The Supervisor Safety Certificate will be provided to students who complete all the courses listed below, and an additional 8 hours of training from any other courses offered by the BCMSA. Participants in the program must complete all courses within a three year period. BCMSA courses completed before May 1, 2012 will qualify for credit in the Program. Those who have already taken similar courses must pass the BCMSA exam for each course to receive equivalency.

DUE DILIGENCE FOR SUPERVISORS (4 hours)

Under WorkSafeBC definitions, a supervisor is a person who instructs, directs and controls workers in the performance of their duties. Nearly every person could be determined to be a "supervisor", except for the brand-new employee. Understanding the term "due diligence" and the steps you need to take to ensure you are fulfilling your responsibilities as a supervisor are key elements of this course.

HAZARD IDENTIFICATION AND RISK ASSESSMENTS (4 hours)

Participants will learn how to perform hazard identifications in their workplace, and quantify the risk level so that priorities can be established to eliminate or reduce the hazard.

INCIDENT/ACCIDENT INVESTIGATIONS (4 hours)

This course will provide participants with the knowledge and tools to conduct investigation interviews, analyze facts, determine causes, write reports, and make effective recommendations to prevent a recurrence.

PRESENTATION SKILLS, COMMUNICATION & CREW TALKS (8 hours)

The intent of this course is to provide Managers and Supervisors, skills to become a confident presenter and first class communicator. Participants will learn how to prepare and deliver excellent crew talks and presentations, all in the field of safety.

WORKSITE SAFETY INSPECTIONS (4 hours)

Employers are required to conduct regular inspections of their operations. This course will provide participants with techniques and templates to help plan and conduct inspections, prioritize hazards, write effective reports and assign responsibility for corrective action.

ELECTIVE(S) totalling 8 hours

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British Columbia
Municipal Safety
Association