**Group Lock Box Form**

**Date:- Unit Id. Reason: Lock Box #­\_\_\_\_\_\_\_\_\_\_**

**Seal # Installed by and \_\_\_\_\_\_\_\_**

Signature and Print Last Name Signature and Print Last Name

**If the box is opened and then resealed two personal must maintain individual control of the keys while the box is opened. Then both must fill out the back of both Lock Box Forms and re-seal Lock Box**

|  |  |  |
| --- | --- | --- |
| **Lock #** | **Location** | **Reason** |
| **1** | Fine Screen Influent Gate 02-SG-111 Breaker #8, 10, 12 located in 02-PDC-4A panel. | Hydraulic: Primary Feed |
| **2** | Fine Screen Influent Gate hand wheel. | Hydraulic: Primary Feed |
| **3** | Fine Screen Effluent Gate. | Hydraulic: Downstream Outlet |
| **4** | Fine Screen, Brush and Conveyor Motors Disconnect Breaker 02-LCP-110A. | Electrical: Primary Feed |
| **5** | Fine Screen Wash-down Valve. | Hydraulic: Wash Water |
| **6** |  |  |
| **7** |  |  |
| **8** |  |  |
| **9** |  |  |
| **10** |  |  |
| **11** |  |  |
| **12** |  |  |
| **13** |  |  |
| **14** |  |  |
| **15** |  |  |
| **16** |  |  |

We, the undersigned, have read and understand the City of Penticton LockBox Lockout Procedures and **Have attached a**  **"Personal Lock to the Lock Box"**

Signature and Print Last Name Signature and Print Last Name Signature and Print Last Name

Confined Space Entry Permit Numbers.

**Group Lock Box Form**

**ALSO "Specific" Equipment** requiring individual Lockout Locks with "Special Procedures" for Testing.

|  |  |  |
| --- | --- | --- |
| **Specific Equipment #** | **Hold Lock #** | **Location and reason for individual lock** |
|  |  |  |
|  |  |  |
|  |  |  |

**If the box is opened and then resealed two personal must maintain individual control of the keys while the box is opened. Then both must fill out the back of both Lock Box Forms and re-seal Lock Box**

**Date\_\_\_\_\_\_\_\_\_\_\_ Reason:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Seal # Installed by and** Signature and Print Last Name Signature and Print Last Name

**Date\_\_\_\_\_\_\_\_\_\_\_ Reason:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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**Date\_\_\_\_\_\_\_\_\_\_\_ Reason:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Seal # Installed by and** Signature and Print Last Name Signature and Print Last Name

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