



DISTRICT OF SAANICH
CORPORATE SERVICES DEPARTMENT
OCCUPATIONAL HEALTH & SAFETY DIVISION

**RETURN TO WORK AND
OCCUPATIONAL HEALTH & SAFETY COORDINATOR
Regular Full Time Position**

The District of Saanich, one of the most desirable places to live in Canada, is looking for a proven professional to coordinate and implement elements of the municipal health and safety program that respond to workplace incidents and injuries with a dual focus of supporting injured or ill workers and preventing incident recurrence. The Return to Work and Occupational Health & Safety Coordinator organizes the timely reporting and effective responses to workplace injuries and other incidents, including a safe and early return to work and effective accident and incident investigations.

An in-depth knowledge of Disability Claims Management principles and practices is essential as this position coordinates all aspects of claims management, providing and soliciting expert input and advice, often dealing with labour relations issues, personal and medical information. The Coordinator will rely on a sound knowledge of occupational health and safety principles, practices and requirements, particularly in the areas of accident investigation, ergonomic assessment, due diligence and internal responsibility systems. This position provides the broad spectrum of services associated with the municipality's OHS prevention and Certificate of Recognition programs.

Requirements include: Post- Secondary degree in a related field; Canadian Registered Safety Professional (CRSP) designation; five years of experience in OH&S and Disability Management in a unionized environment; a valid BC Class 5 Driver's Licence. Disability Management designation or certification is an asset. An equivalent combination of education and experience may be considered.

A competitive compensation package is offered for this exempt position. Job description and competition information can be found at www.saanich.ca. Please apply by 11:45 p.m. on Friday, October 4, 2019 quoting competition 19197: Human Resources, District of Saanich, 770 Vernon Avenue, Victoria, BC, V8X 2W7 (Fax 250-475-5550) or Email careers@saanich.ca. We thank all applicants for applying. Only those under consideration will be contacted.