

Sundance Inn, Ladner

MEMBERS IN ATTENDANCE:

Mike	Roberts	BCMSA	<i>Executive Director</i>
Nela	Graham	Metro Vancouver	<i>President</i>
Andrew	Ross	City of Vancouver	<i>Vice-President (appointed)</i>
Sergio	Picco	City of Burnaby	<i>Treasurer</i>
Caleb	Mierau	City of Kamloops	<i>Director</i>
Cris	Bendall	City of Coquitlam	<i>Director</i>
Rondi	Shanks	City of Port Alberni	<i>Director</i>
Parm	Phangura	City of Abbotsford	<i>Director</i>

Alan	Lucas	City of Chilliwack
Ben	Kandil	Township of Langley
Candice	Roffe	City of White Rock
Charity	Igiri	City of Pitt Meadows
Charlotte	Fetterly	City of Surrey
Cheralee	Miket	MOTI
Chris	Revitt	City of Burnaby
Christine	Zielke	BCMSA
Coreen	Wolanski	BCPSA
Dan	Smith	City of Vancouver
Dave	Lovely	City of Campbell River
Dave	Richards	City of Richmond
Dustin	Strandberg	Township of Langley
Hanna	Park	City of Port Coquitlam
John	Welay	City of Burnaby
Justin	Chouhan	BCMSA
Loren	Simion	City of Vancouver
Lidia	Grzesiuk	City of North Vancouver
Nicole	Horspool	City of Vancouver
Parm	Phangura	City of Abbotsford
Peter	Lyon	District of Mission
Sam	Chauhan	City of Surrey
Sandra	Ciparis	Township of Langley
Tracy	Wynnyk	MOTI
Wendy	Olsson	Village of Pemberton

Guests

Lisa	Houle	WorkSafeBC
Kim	Stubbs	WorkSafeBC
David	Pringle	WorkSafeBC
Tatton	Zanardo	City of Vancouver
Greg	Cecchi	City of Burnaby
Graeme	Waine	City of Burnaby
Angleika	Koessler	Township of Langley
Eric	Fong	Township of Langley
Aj	Sander	City of Richmond
Conor	Sheridan	City of Richmond
Shadi	Mahpour	City of Richmond
Greg	Slevchenta	City of Burnaby
Mark	Duyustee	Township of Langley

The meeting opened at 10:19 am

Nela Graham called the meeting to order.

Additions to Agenda

No additions to the agenda.

Adoption of Previous Minutes

Lisa Houle provided changes to the previous minutes.

Caleb Mierau **Moved** to adopt the June 7, 2019 Regular General Meeting Minutes,
Seconded by Sergio Picco, **Carried**.

Executive Director's Report

Mike Roberts advised that the focus on the 2018-2020 Strategic Plan is still going well and is almost completed.

The BCMSA has completed a lot of our goals for 2019 and the goal moving forward is to evaluate the work that has been completed and ensure what we have done is working:

We continue to evaluate:

- annual conference
- BOD development
- Technology

- training... and many others.

As well in 2020 we want to focus on the resources.

New BCMSA office – our office space is complete, currently waiting on building occupancy permit. We plan to host:

- BOD/CORTAC/EdTAC meetings
- Open enrollment courses to accommodate one off requests
- Internal/External COR meetings
- Internal and external meetings

Local Roadways Manual for municipalities update- working on creating a working group to work with BCCSA and BC Trucking Safety Council.

M. Roberts had a Resilient Minds Meeting with Greater Vancouver Fire Chief Association – they have agreed to work with us.

Yahoo User Group – due to the recent changes to Yahoo discussion group the BCMSA is looking at different providers to help us continue this valuable shared resource. In the meantime, the Yahoo Group can be still be used however it is limited in it's capabilities. i.e. you cannot attach files, discussion threads aren't saved. We plan to have a solution to membership in the new year.

Our BCMSA Fall Newsletter is out.

Conference: If members have any suppliers you think would be interested in getting the advertising perks that come with being a sponsor, please let me know and I'll send them the sponsorship package.

Manager of Audit & Training Services Report

Training:

- We anticipate that we will have booked over 1050 courses in 2019.

In the works this month/ early next year

- The National Standard of Canada For Psychological Health and Safety in the Workplace - delay
- Compassion Fatigue – January 2020
- Mental Health course are going to have a component of resiliency added to each course

Update on some of the new training:

- Resilient minds for first responders – we have many interested organizations (11)
- Mental Health Return to Work, Fatigue Management update very well received
- Fatigue Management

Webinars:

- December 12th Ergonomics – A Systems Approach to Preventing Musculoskeletal Injuries (MSI's)
- January 23rd Canadian Mental Health - Depression

Tablets:

- Completed 6 4k video
- Phase 1 video implementation, will be part of WSI and HIRA courses start in the new year
- Phase 2 to start (pilot) June

COR:

- Recent COR meeting Nov 28th, 2019.

Discussion points:

we would like to discuss:

- Audit Tools – draft in excel using for pilot
- External Auditor “Credential.....post-secondary in OHS and designation CRSP, CRST etc. Work experience - industry
- Contractual Relationships – no update
- Pilot – most CP's will participate

We got out of it was a new audit tool and a pilot.

Concerning area's: sample size and temporary work sites.

Presentations:

- Workplace Hazards – Dangerous Trees by David Pringle, WorkSafeBC
- Urban Forestry Compliance by Tatton Zanardo, City of Vancouver
- Danger Tree What's That by Sam Chauhan, City of Surrey

WorkSafeBC:

Lisa Houle:

The Health and Safety Act will be renumbered in April 2020. A draft table of concordance was provided. Structure changes will be coming to WorkSafeBC in 2020. The internal working group has been defined and meetings have taken place regarding

the Confined Space regulation change. WorkSafeBC has approved sponsorship for BCWWA conference. Violence in the Workplace working group pre-committee work is being expedited.

Kim Stubbs:

Situational awareness with aquatic workers highlighted in upcoming WorkSafeBC magazine. WorkSafeBC will be re-evaluating the content of the BCRPA 3 hour pool safe course in 2020.

Sub Committee Reports

Ed TAC: Sergio Picco – 6 training new training videos have been created. In 2019 5 mental health rtw regional training sessions happened. Upcoming webinars include A Systems Approach to MSI's on December 12, 2019 and Depression Symptoms & Support January 23, 2020. Looking for new members to the group.

RTW App Working Group – Demo of product. Looking for Disability Managers and Health and Safety Managers to act as committee members .

Old Business

None

Round Table

- Tracy Wynnyk, MOTI – 2019 BCMSA training well received. 75% field services employees have taken training. 2020 version of traffic management manual updated and will be distributed in January 2020. Change record will go out with the document.
- Coreen Wolanski, BC Public Service Agency – In 2012 round of correctional center audits were completed. In 2016 it was repeated and in 2019 4 centers were audited resulting in 17 orders total related to respiratory protection or documentation, violence prevention, bodily fluid and sharps disposal. Ministry of Environment completed a gap analysis audit of SMS with the potential for COR certification in the future.
- Andrew Ross, City of Vancouver – Fatality under investigation with WorkSafeBC and RCMP. Trailing procedure reminders; ensure you have good quality chocks and have completed tug tests. Received a gas hits order. Creation of a new safety policy in November with launch of an internal website.
- Sam Chauhan, City of Surrey – A worker was working at a Civic facility on a 40 ft roof with no safety monitor zone. Provided clarification on fall protection requirements to staff. Didn't establish safety monitor zone.

- Nela Graham, Metro Vancouver – Renewal of confined space systems and processes including confined space observation checklists for supervisors with quotas. Expanded waste transfer station dirty bin expanded to all transfer stations in GVRD for residential construction debris. Special bags available, bags have instructions and video to help. New training program to help non arborist complete brush clearing and assist in identifying what is a tree. MVI reduction initiative. Biogas initiative – working with WorkSafeBC and defining what fire protection PPE is appropriate.
- Sergio Picco, City of Burnaby – COR audit complete and working on action items. Asbestos program happening in 2020. Substance use policy update and training. Pool Janitor exposure incident resulted in a 1-week LTI.
- Charity Igiri, City of Pitt Meadows – Closing out orders as a result of the program and committee effectiveness initiative. November 2019 – closed out all action and received letter of compliance.
- Candice Roffe, City of White rock – Implemented a working alone procedure utilizing a 3rd party service. Receiving about one false call a week. Electrical lockout procedure at pump stations. Water treatment plant up and running this year.
- Sandra Ciparis, Township of Langley – Completing assessments to ensure proper licensing for heavy trailer endorsement (code 20) where needed. Fire department issue. WorkSafeBC wants an engineer report for access which is problematic in emergency situations. Working towards a solution. Completed COR audit and working on action items.
- Dave Lovely – Acknowledged importance of the BCMSA supervisors' safety program. With staff turnover they are noticing more incidents with newer staff that have not completed the program. Looking for fitness for duty trainers.
- Parm Phangura, City of Abbotsford – Completed COR audit, rolled out working alone process utilizing a 3rd party vendor. Received a final warning letter regarding a training program and a combustible fire.
- Dave Richards, City of Richmond – Transportation of Dangerous goods training and experiencing problems with confined space and lockout procedures.
- Peter Lyons, District of Mission – Situational awareness with lifeguards and young staff have led to some injuries. Fire department training can't meet operational training requirements because of scheduling issues, working towards a solution. Utilizing a 3rd party working alone service provider but having occasional issues in areas that don't have cell service.
- Lidia Grzesiuk, City of North Vancouver – Experienced a tandem truck and boulder incident resulting in medical aid and issues with shipyards freezing.
- John Weloy, City of Burnaby – Homeless camp cleanup projects with cleanup consultant. RFP for asbestos management. Recent changes to ICBC insurance requirements have implications for staff with class 5 licenses driving for work purposes.

- Mike Roberts, BCMSA - Local roadways manual – looking at possibility of a working group to develop a local roadways manual (Health and Safety Managers and Traffic Department Engineers) (Surrey, Vancouver, Kamloops, Coquitlam, Burnaby having a preliminary feasibility meeting in January 2020. Yahoo user group – new forum in progress and will be out in early 2020. December newsletter coming out in the next two weeks. 2020 conference in Richmond this year capping at 400-450 so register early. AGM will be in June in 2020.

Meeting adjourned at 2:37pm.

Next Meeting Date:

Regular General Meeting – TBD