

Virtual Meeting

MEMBERS IN ATTENDANCE:

Mike	Roberts	BCMSA	<i>Executive Director</i>
Nela	Graham	Metro Vancouver	<i>President</i>
Sergio	Picco	City of Burnaby	<i>Treasurer</i>
Rebecca	Chow	District of Saanich	<i>Secretary</i>
Caleb	Mierau	City of Kamloops	<i>Director</i>
Nathan	Peters	City of Kelowna	<i>Director</i>
Rondi	Shanks	City of Port Alberni	<i>Director</i>
Parm	Phangura	City of Abbotsford	<i>Director</i>
Dan	Smith	City of Vancouver	<i>Director</i>
Nancy	Taylor	LGMA	<i>Director</i>

Christine	Zielke	BCMSA
Justin	Chouhan	BCMSA
Candice	Roffe	City of White Rock
Steve	Langton	City of Prince George
Jen	Irwin	City of Vancouver
Dan	Smith	City of Vancouver
Geoff	Wright	City of Vancouver
Christina	Lopez Garcia	City of Vancouver
Yinka	Adewole	City of Dawson Creek
Eva	Kaczmarczyk	City of Delta
Lidia	Grzesiuk	City of North Vancouver
Lisa	Sheehan	City of Vancouver
Tracy	Wynnyk	MOTI
Sam	Chauhan	City of Surrey
John	Weloy	City of Coquitlam
Aline	Doiron	CRD
Alan	Lucas	City of Chilliwack
Dave	Lovely	City of Campbell River
Coreen	Wolanski	BC Public Service Agency
Loren	Cusator	City of Kamloops

Guests

Lisa	Houle	WorkSafeBC
Kim	Stubbs	WorkSafeBC

The meeting opened at 10:00 am

Nela Graham called the meeting to order.

Additions to Agenda

Awards presentations for 2020

Adoption of Previous Minutes

Nela Graham **Moved** to adopt the September 18, 2020 Regular General Meeting Minutes, seconded by Sergio Picco, **Carried**.

Presidents Report

Thanked everyone for all the sharing and networking during these COVID times. Highlighted all the great work that everyone is doing in our industry has been remarkable and demonstrates how resilient and professional we all are. Encouraged the membership to continue to work with the BCMSA and lastly hoping that 2021 will be better than what we have experienced in 2020.

Executive Director's Report

Mike Roberts advised that the focus on the 2018-2020 Strategic Plan is still going well and is completed.

COVID:

- COVID Screening tool has been an absolute hit. The BCMSA was able to work with the W Group to offer the tool to all of our members for free. We have 34 organizations actively using the tool and a number still looking into the tool, primarily organizations located out of Vancouver and Fraser Valley Regions

Office:

- Phase 2 training room, construction is complete and will be ready for use January 1st.

Operations:

- Reviewing our business continuity plan. Like everything with COVID has changed our operation and staff are looking to review and update next week.
- Psychological Support Toolkit for Workers and Employers Update:
The goal of this project was to connect with 1500 people or organizations, to date we had over 5000 individuals participate in our live summit series not including those who have watched them on demand and over 28,000 has connected to the project.
- As for webinar's the BCMSA hosted 18 this year, majority of them were on the topic of mental health.
- About a month ago, the BCMSA reached out to industry looking for potential Municipalities to attend a pilot course from WorkSafeBC, RTW Coordinator Training. We received a number of municipalities interested and were successful to have six municipalities that where accepted into the pilot, municipalities were selected on size and their overall claim performance. The BCMSA is participating in the training to evaluate whether or not this course would be beneficial to our industry. WorkSafeBC is interested in extended the opportunity for the BCMSA to facilitate this training in the future based on the results of the pilot.
- The BCMSA Board of Directors has approved the BCMSA to host a 2021 Virtual Conference, I would like to see if anyone is interested to be on the conference committee for next year.
- Newsletter – will be released next week

Manager of Audit & Training Services Report**Training:**

Virtual & In-person:

- There has been a large uptake of the training in the fall of 2020, which is consistent with the number of courses booked in years past. The majority of courses booked in November and December are virtual for the BCMSA, and the feedback has been positive.

Municipal Mental Health Certificate:

- The BCMSA currently has Municipalities requesting to run a pilot for the Municipal Mental Health Certificate in the first quarter of 2021.
- If this pilot is successful, we will be connecting with BCIT to see if they will grant transfer credits towards their Occupational Health & Safety Certificate Program like our other courses and programs. We would also connect with EOCP about CU's for these courses.
- The BCMSA will be seeking consultants and releasing an RFP for this topic. This RFP is not only for the potential of a mental health certificate but it also an RFP sourcing other training courses that could support our mental health stream of training.

E-Learning – Bloodborne Pathogens Course:

- The BCMSA has partnered with the W Group and obtained the rights to administer the Bloodborne Pathogen E-learning training created by the W group.
- The BCMSA is currently in the development phase of developing an on-line SSCP program. This has been a constant request from membership over the last year, and the BCMSA is hoping to offer the online SSCP program to the membership by summer 2021.
- An update, we have had 2350 complete the SSCP and 150 complete the Worker Safety Certificate Program.

Resilient Minds for Firefighters – Train the Trainer and Direct Delivery:

- The BCMSA and CMHA were able to run their first string of Resilient Minds training sessions in the fall. A total of 3 Direct Delivery (8-hour course) sessions were held in Fort St. John and the Township of Esquimalt. The sessions were met with an extremely positive response. We also are seeing keen interest for the Train the Trainer course in 2021. Both of these courses have also been made virtual as well.

- The BCMSA is proud to announce that we have partnered with Langara College to offer our Supervisor Safety Certificate Program as part of their Recreation Studies Program beginning January 2021. The BCMSA SSCP Program will become a recognized part of the curriculum in both the Diploma and Degree Program at Langara College. The program focuses on community recreation, with strong ties to municipal recreation, as 92% of diploma graduates and 94% of degree graduates find work upon graduation in the municipal sector within municipal recreation. Both BCMSA and Langara College are extremely excited with our new partnership and our continued ability to service the Municipal Sector in 2021 and onwards!

COR

- The COR program has faced its own set of unique challenges due to the pandemic.
- That being said, amid the pandemic, we saw two new organizations from the HealthCare Sector become COR certified: AiMHi, Association for Community Living and Nanaimo Association for Community Living.
- We are also engaging with numerous municipalities at the moment, with the hope that we will see more COR certified organizations within the Municipal Sector in 2021.
- Due to the majority of audits being postponed, we have a large number of audits currently being completed to end 2020.
- The BCMSA will continue to provide COR updates and communicate all changes from the COR program to our clients as they come us.

WorkSafeBC Report:

- COVID continues to be the priority at WorkSafeBC, WorkSafeBC continues to update the website with new resources:
 - New FAQ resources on masks, disinfectants and hazards around chemicals
 - Support guide for safety plans
 - Information on claims
 - Information on inspections and orders
- Kim Stubbs has been providing a lot of employer level consultation
- Lisa Houle shared information on upcoming prevention work planned for 2021

Sub Committee Reports

Update in the Manager of Training and Services report.

Presentation by BCMSA on Psychological Support Toolkit for Workers and Supervisors

- Christine Zielke from the BCMSA provided the findings of the project to date, a key note that the project has made over 30,000 connections.

Presentation by WorkSafeBC on Local Governments Base Rates

- Lisa Houle from WorkSafeBC presented the findings on the key drivers for the base rate increases in costs and trends.

Presentation by Global Hazmat on Upcoming Changes to TDG and WHMIS from Transport Canada

- Kevin Swinden from Global Hazmat presented on changes forecasted for 2021-2022

Old Business

- None

Round Table

- Steve Langdon – (City of Prince George) Difficult year but is grateful for everyone sharing the knowledge and resources. Wishing everyone a great holiday!
- Sam Chauhan – (City of Surrey) Thanks to everyone. The resources from the BCMSA have been fantastic, example the Psychological Toolkit. Just a heads up for 2021, Improper Conduct, Violence in the Workplace and Bully and Harassment. Merry Christmas.
- Candice Roffe – (City of White Rock) COVID, updating ECP's and questioned if anyone is receiving questions around the privacy of the COVID Screening Tool.
- Lisa Houle – (WorkSafeBC) Thanked Mike, the BCMSA team and the Board of Directors on the work that has been done and provided to the industry. Also

highlighted the relationship and collaboration of the BCMSA and WorkSafeBC has been great.

- Dave Lovely – (City of Campbell River) Thanks for the great meeting and presentations. WorkSafeBC presentation on Base Rates was very timely.
- Sergio Picco – (City of Burnaby) Currently working through COVID and an internal audit. Thanks to the Board of Directors, BCMSA and WorkSafeBC. Happy Holidays.
- Geoff Wright – (City of Vancouver) Wanted to give a shout out to the City of Vancouver community groups working on the downtown eastside, they've been providing excellent work. Great meeting today.
- Nathan Peters – (City of Kelowna) Currently working on their COR internal audit. Special thanks to the BCMSA team for all the work during the pandemic.
- Alan Lucas – (City of Chilliwack) Dealing with COVID and mental health work. The resources from WorkSafeBC and the BCMSA had been extremely helpful.

Meeting adjourned at 12:26 pm.

Upcoming Meetings:

2021:

2. March 26th (RGM)
3. June 4th (AGM/Elections/RGM)
4. September 17th (RGM)
5. December 3rd (RGM)

Happy Holidays Everyone!