

Virtual Meeting

MEMBERS IN ATTENDANCE:

Mike	Roberts	BCMSA	Executive Director
Nela	Graham	Metro Vancouver	President
Sergio	Picco	City of Burnaby	Treasurer
Rebecca	Chow	District of Saanich	Secretary
Clay	Fredin	City of Vernon	Director
Caleb	Mierau	City of Kamloops	Director
Rondi	Shanks	Sunshine Coast Regional District	Director
Nathan	Peters	City of Kelowna	Director
Dan	Smith	City of Vancouver	Director
Nancy	Taylor	LGMA	Director

Colleen	Robson	Comox Valley Regional District
Eva	Kaczmarczyk	City of Delta
John	Weloy	City of Burnaby
Sarah	Josefson	City of Kelowna
Caleb	Mierau	City of Kamloops
Candice	Roffee	City of White Rock
Judith	Trottier	City of Surrey
Daniel	York	City of Penticton
Rohan	Bender	District of North Cowichan
Kelsey	Hynes	District of Mission
Preet	Rana	City of Vancouver
Lisa	Sheehan	City of Vancouver
Tracy	Gowans	District of North Vancouver
Melissa	Rombough	City of Vancouver
Darryl	Lo	City of Vancouver
Lidia	Felber	City of North Vancouver
Sandra	Ciparis	Township of Langley
Meghan	MacLean	City of Surrey
Coreen	Wolanski	BC PSA
Chauhan	Sam	City of Surrey
Hedy	Wong	City of Vancouver
Daniella	Pozzobon	City of Vancouver
Laura	Wydra	City of Vancouver
David	Richards	City of Richmond
Lisa	Hoult	City of West Kelowna
Parm	Phangura	City of Abbotsford

Yinka	Adewole	City of Dawson Creek
Daniel	York	City of Penticton
Geoff	Wright	City of Vancouver
Miriam	Bougie	Resort Municipality of Whistler
Jody	Hlady	City of Langley
Eric	Innes	City of Vancouver
Sarah	Goodwin	District of Lake Country
Krista	Bodin	City of Port Alberni
Kelsey	Hynes	District of Mission
Hedy	Wong	City of Vancouver
Charity	Igiri	City of Pitt Meadows
Anthony	Thomas	City of Vancouver
Cristina	Lopez	City of Vancouver
Jeremy	Ryan	City of Vancouver
Sarah	Robar	City of Vernon
Justin	Chouhan	BC Municipal Safety Association
Chris	Revitt	City of Burnaby
Doug	Keir	District of North Vancouver
Mark	D'Angelo	Township of Langley
Sam	Chauhan	City of Surrey
Judith	Trottier	City of Surrey
Anastasia	Riabkova	City of Richmond
Jacson	Lau	City of Coquitlam
Caroline	Barnhart	District of Lake Country
Colin	Birnie	District of Saanich
Christine	Zielke	BC Municipal Safety Association
Sergio	Picco	City of Burnaby
Judith	Trottier	City of Surrey
Meghan	MacLean	City of Surrey
Tera	Ziegler	District of Saanich

The meeting opened at 9:34 a.m.

Nela Graham Moved to call the meeting to order.

Adoption of minutes from the 2020 Annual General Meeting

Rebecca Chow Moved to adopt the 2020 Minutes, **Seconded** by Nela Graham, **Carried**.

President's Report

2020 has been a very difficult year but also an incredible time for opportunity. I want to give credit to every municipality who sharing their resources and tools. I would also like to give credit to the outgoing Board of Directors for their work in the strategic planning and the support work required to keep an association like ours financially stable and thriving. In addition, credit to the BCMSA staff team's efforts in the last year have been incredible. Through long hours worked and innovation they have made the BCMSA leaders in adaptation. Sharing valuable information within but also beyond our membership. Thank you to the Board of Directors and the staff team. We look forward to continue to see challenges like COVID-19 and utilize it as a launch for bigger things such as greater outreach with outlying communities we haven't been able to reach in the past. We have adapted and advanced our reputation within our industry and beyond allowing us to become better recognized moving the BCMSA from being a smaller homegrown association to a larger more respected and heavily accessed resource in OHS.

Clay Fredin Moved to adopt the President's report, **Seconded** by Meghan MacLean, **Carried**.

Treasurer's Report

A review of the financial statement was completed. We closed in a positive financial state for all three funds.

Rebecca moved to accept the annual report. Dan Smith **seconded**, **Carried**.

Appointment of Auditor for 2020

Rebecca Chow Moved to appoint Hantke, Coffee, Redekop and Warnstaff as the BCMSA's Financial auditing company of record for the fiscal year ending December 31, 2021, **Seconded** by Nela Graham, **Carried**.

Executive Director's Report

2020 began with a clear game plan for the BCMSA, to execute our 2018-2020 Strategic Plan and continue to deliver quality services and support. Then the COVID-19 pandemic changed the world, disrupting how we live and work.

This last year was marked not only by its challenges, but by how we all met these challenges and in many cases rose above them. We are so grateful and proud of the meaningful work the BCMSA did in 2020, exceeding our own expectations. We have momentum, motivation and intend to build on our successes in 2021.

We are also profoundly thankful for how our industry has been able to rise to the occasion and support each other we could not have achieved our collective successes without such a community of inspiring individuals and organizations.

At the BCMSA, we remain committed to improving worker health and safety and how we do this is through providing services, training, and resources to local government in our Province. Our ongoing service delivery during the pandemic was critical in helping organizations to continue to operate safely.

Being responsive to the new restrictions and considerations in the climate of a pandemic, we were able to leverage our skills and technology to develop new resources and find new ways to work, for example:

- Development of new COVID-19 resources specific to local government
- Creation of a “Psychological Support toolkit for Workers and Employers: COVID-19”, which resulted in over 32,000 contacts and interactions online
- Delivery of educational webinars on a variety of emerging topics
- Expansion of our training delivery model including significant increases in virtual training
- Collaboration with aligned organizations and expansion of our partnerships
- BCMSA staff working remotely to deliver and enhance our services

Living through our catch phrase “Sharing the knowledge”, perhaps the biggest highlight for 2020 was how we supported so many organizations during the pandemic, especially small and remote communities. A silver lining of the pandemic is the number of new relationships that were built with organizations that needed support and which will allow the BCMSA to increase our reach to support local government across all of BC – something that has also been part of our strategic plan.

Our commitment to our members will remain unchanged with a focus on continued support to local government through these challenging times and working with the BCMSA Board of Directors to develop the 2022-2024 BCMSA Strategic Plan.

As we all have adapted to changes in lifestyle, the staff and business of the BCMSA have remained healthy, and as a result we were able to complete the 2018-2020 Strategic Plan, despite a global pandemic and the unprecedented challenges that we have faced and will continue to face this year .

As 2020 is now in the past and we are in the middle of 2021, I would like to thank the BCMSA Board of Directors, BCMSA staff team, members, trainers, consultants, partners, workers within local government, and WorkSafeBC for their continued support - without this support we could not have achieved our collective goals.

Elections:

The following Notice of Motion was distributed to all members with the AGM Agenda, on May 4th, 2021. The BCMSA board is comprised of 12 Directors:

- Three appointed positions, City of Vancouver, Local Government Management Association of BC and a worker representative
- Executive Director of the BCMSA
- According to our Bylaws and policies eight (8) Directors need to be elected to the BCMSA Board.

NOTE: 9 Nominations were made by members in good standing and seconded by other members in good standing and only one vote per organization as described in our Bylaws.

This election was administered electronically. Voting for this election was administered by a third-party independent organization, Civic Info BC. The voting period was from May 27th to June 3rd, 2021. There will be no nominations from the floor as outlined in the electronic election process.

The following nominations were made and seconded in accordance with the bylaws, for eight positions on the Board of Directors:

- Candice Roffe – City of White Rock
- Clay Fredin – City of Vernon
- Caleb Mierau – City of Kamloops
- Judith Trottier – City of Surrey
- Nela Graham – Metro Vancouver
- Nathan Peters – City of Kelowna
- Sergio Picco – City of Burnaby
- Rebecca Chow – District of Saanich
- Rondi Shanks – Sunshine Coast Regional District

Civicinfo BC has been appointed as the scrutineer (Chief Election Officer) for this election. Results of the election provided from Civic Infor BC:

Accounting of the Ballots:

- 32 voting representatives identified.
- 30 ballots returned.
- 1 replacement ballot issued; confirmed original ballot was not used.
- Voter turnout: 93.8% of identified voting delegates cast their ballots.

Results are as followed:

- Shanks, R. – Sunshine Coast Regional District
- Chow, R. – District of Saanich
- Fredin, C. – City of Vernon
- Trottier, J. – City of Surrey
- Graham, N. – Metro Vancouver
- Roffe, C. – City of White Rock
- Peters, N – City of Kelowna
- Picco, S. – City of Burnaby

Congratulations to the board of directors for 2021-2023.

Announcement of the positions of the BOD will be released on our website by no later than June 9th, 2021:

Rebecca Chow Moved to approve the Notice of Motion, **Seconded** by Daniel York, **Carried**.

Meeting Adjournment

Moved by Nela Graham to adjourn the AGM. Meeting adjourned at 10:05a.m.

Upcoming Meetings

2021:

1. September 17th (RGM)
2. December 3rd (RGM)