# **Freshet Flooding - SAFE WORK procedure**

**PURPOSE**

The purpose of this procedure is to ensure the safety of personnel who may be dispatched to inspect areas for the purpose of identifying damage and hazards created as a result of the ongoing freshet flooding activity.

**SCOPE**

This procedure covers foreseeable safety precautions for those who may be required to work alone for a shift, or part of a shift.

**APPLICABILITY**

These procedures apply to all personnel who may work alone for the purpose of identifying damage and hazards created as a result of the flood activity.

**PREREQUISITES**

Understanding this procedure and the associated risk assessment that identifies foreseeable hazards and control measures.

**REFERENCE SOURCES:**

* WorkSafeBC Regulation Part 04 General Conditions (4.20.1 to 4.23)
* 2017 Freshet Flooding Working Alone Risk Assessment

**PPE REQUIRED:**

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| * CSA Approved work boots | * High visibility attire (when working near roadways) | * Gloves (as required) |
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**TOOLS AND EQUIPMENT REQUIRED:**

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| * Flashlight (as required) | * Camera | * Notebook/notepad |
| * Communication device (cell phone) | * Vehicle |  |

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| **PRE – Work Procedure** | |
| **Responsibility** | **Activity** |
| **Worker** | * Gather all necessary tools, equipment and PPE for conducting inspections of flood-ravaged areas. |
| **Worker** | * Liaise with EOC Risk Officer, operations personnel and any other necessary stakeholders about the areas to be inspected for damage and hazards. |
| **Worker** | * Coordinate an appropriate check-in frequency with the EOC Risk Officer. ***At a minimum***, the following must happen:   + Check-in upon arrival to new site. Be sure to check-out with on-duty EOC Risk Officer once assessment is complete to confirm your safety.   + If you anticipate being at one site/area for an extended period of time due to the amount of damage and the size of area to be inspected, decide upon a suitable check-in frequency. **Example:** Check-in upon arrival, after each hour that passes and when you depart from site. |

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| **Safe Work Procedure** | |
| **Responsibility** | **Activity** |
| **Worker** | * Upon arrival to site, complete a Field Level Risk Assessment (FLRA). Be sure to update the document as you go/move between different sites to ensure all hazards are accounted for. If need be (ex. one site is vastly different from the next), complete a separate FLRA. |
| **Worker** | * Follow pre-established check-in procedure throughout task. |
| **Worker** | * Document any pertinent inspection findings accordingly (notes, photos etc.). |

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| **Written by:** |  | **Title:** |  | **Dept.** |  |