|  |  |  |
| --- | --- | --- |
| **Department:** | **City of Nanaimo**  |  |
| **Subject:** | **Asphalt Saw Unit 6073 Training Checklist** |

**(Complete this form with your supervisor and return to Human Resources)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Employee Name:** |   |  | **Department:** |  |
| **Trainer:** |  |  | **Worksite:** |  |

*Tick the boxes as each topic is covered.*

|  |
| --- |
| **Pre-Set Up Checklist** |
| * Worker has read and fully understands operating instructions
 |
| * Worker has read and fully understands Safework procedure
* Worker has been trained by a competent operator
 |
| * Worker understands the hazards around running the saw
 |
| * Worker has on appropriate PPE
 |
| * Worker has demonstrated he/she can load water tank and small pump on truck correctly
 |
| * Worker has demonstrated how to pre-trip truck and trailer correctly
 |
| * Worker has demonstrated how to connect trailer to truck correctly
 |
| * Worker has demonstrated how to pre-trip saw correctly
 |
| * Worker has demonstrated he/she can change blade correctly
 |
| * Worker has demonstrated how to load saw onto trailer correctly
 |
| **Procedure Checklist** |
| * Worker parks truck and saw correctly to allow for safe and easy operation of saw
 |
| * Worker sets up safe work zone
 |
| * Worker has demonstrated how to operate the saw in a safe manner
 |
| * Worker parks truck and saw correctly at the correct location at the end of day
 |
| ***Trainer Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** |
| **Training Complete (YES)/(NO) if no explain:**  |

I fully understand what has been presented to me, and give my personal commitment to actively participate and comply with all relevant regulations, policies, procedures, and instructions while I am onsite or representing the company.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Worker Signature:** |  |  | **Date:** |  |
| **Trainer****Signature:** |  |  | **Date:** |  |

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| --- | --- |
| **Revised:**  | **Approved by: Brian Denbigh**  |