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| **Department:** | **City of Nanaimo** |  |
| **Subject:** | **Crane Unit 413 Training Checklist** |

**(Complete this form with your supervisor and return to Human Resources)**

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| **Employee Name:** | |  |  | **Department:** |  |
| **Trainer:** |  | |  | **Worksite:** |  |

*Tick the boxes as each topic is covered.*

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| **Pre-Set Up Checklist:** |
| * Worker has read and fully understands Safework procedure |
| * Worker has all the appropriate tickets to operate a crane truck |
| * Worker checks to see that the crane and truck have all the appropriate certifications and are up-to-date |
| * Worker has on appropriate PPE |
| **Procedure Checklist:** |
| * Worker performs correct pre-trip on truck |
| * Worker performs correct pre-trip on crane |
| * Worker parks truck appropriately to work |
| * Worker sets up safe work zone |
| * Worker pulls out stabilizers and lowers onto pads |
| * Worker checks for obstructions in work zone |
| * Worker demonstrates control of crane functions during a lift |
| * Worker demonstrates securing of loads on truck |
| * Worker follows all crane safety procedures |
| ***Trainer Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** |
| **Training Complete (YES)/(NO) if no explain:** |

I fully understand what has been presented to me, and give my personal commitment to actively participate and comply with all relevant regulations, policies, procedures, and instructions while I am onsite or representing the company.

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| **Worker Signature:** |  |  | **Date:** |  |
| **Trainer**  **Signature:** |  |  | **Date:** |  |

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| **Revised:** | **Approved by: John Elliot** |