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| **Department:** | **Roads** | **Safework Procedure** |  |
| **Subject:** | **Front plough loading & unloading (SA/TA)** | |

**FRONT PLOUGH LOADING AND UNLOADING (SA/TA)**

**Purpose: plough the snow off the road**

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| **Hazards:** | * Being crushed or pinched | * Exposure to cold | Snow and ice |

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| **PPE Required:** | * Safety boots and Hi-vis vest | * Gloves and warm clothing |

**Pre Set-up:**

* **Find the plough with matching number for the truck.**
* Check plough for damage.
* Check skids, hoses, hydraulic turn cylinders, chains, rubber on plough, markers and springs, keepers, frog, hydraulic lift and hoses on truck.
* Make sure plough arm with locking pin is in the back position so you can drive straight into the plough and lock on.

**PROCEDURE:**

* Have co-worker stand at the side of the plow as you drive to lock plough on truck.
* Turn truck off. Attach chains to hydraulic lift on truck.
* Attach hydraulic hoses.
* Turn on PTO and control box.
* Making sure no one is near plough, lift plow and turn side to side to make sure it works correctly.

Post-Procedure:

* Park plough where it goes usually behind truck stall.
* Turn on PTO and control box.
* Lower plough to ground. Disconnect hydraulic hoses.
* Take chains off hydraulic lift.
* Take locking pin out of locking arm. Push or hammer lock arm towards truck.
* Put pin back in so it keeps arm unlocked.
* Back truck out of plough.
* Turn off PTO and control box.
* Put pin back so arm is in the locked position.

Summary:

* Every 4 hours a trip report must be filled out and a complete check of the plough, truck and sander.
* Any damage must be reported to the shop and the Foreman on duty.
* Must complete roads S.N.I.C. training which consists of class room , practical and a minimum of two hours training in a 4x4 or air equipped truck by a trained operator.

**NOTE**: Enter the date the safe work procedure was done in the footer and don’t forget to indicate who approved the procedure.

**Please contact Jason Duchak @250.755.4411, if you have any questions regarding what is expected for the procedure or for clarification**

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| **Revised: Month/Day/Year** | **Approved by: Brian Denbigh** |