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| **Department:** | **PRC** | **Area:** | **Horticulture** |  |
| **Subject:** | **Grass Trimmer Training Checklist** | | |

**(Complete this form with your supervisor and return to Human Resources)**

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| **Employee Name:** | |  |  | **Department:** |  |
| **Trainer:** |  | |  | **Worksite:** |  |

*Tick the boxes as each topic is covered.*

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| **Pre-Set Up Checklist**   * Worker has read and understands safe work procedure. * Worker has received a live demonstration of the procedures. * Worker can identify appropriate PPE and clothing for this equipment. * Worker checks machine condition including guard, fuel level, and string adjustment. * Worker can identify appropriate applications for Grass Trimmer vs. Brushcutter.   **Procedure Checklist**   * Worker recognizes trimming hazards. * Worker puts on appropriate PPE and wears throughout operation. * Worker maintains awareness for others around them. * Worker has sufficient agility and strength to use trimmer. * Worker demonstrates ability to adjust trimmer line length and reload trimmer string on head. * Demonstrates overall safe and effective competency in operating Grass Trimmer. * Demonstrates overall safe and effective competency in operating Brushcutter.   **Post Procedure**   * Checks equipment condition and store safely in truck so it does not roll around. |
| ***Trainer Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*** |
| **Training Complete (YES)/(NO) if no explain:** |

I fully understand what has been presented to me, and give my personal commitment to actively participate and comply with all relevant regulations, policies, procedures, and instructions while I am onsite or representing the company.

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| **Worker Signature:** |  |  | **Date:** |  |
| **Trainer**  **Signature:** |  |  | **Date:** |  |

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| **Revised: 2010-Jul-21, 2010** | **Approved by: Jesse Tranberg** |