|  |  |  |
| --- | --- | --- |
| **Department:** | **City of Nanaimo** |  |
| **Subject:** | **Unit #417 Hydro-Excavation Training Checklist** |

**(Complete this form with your supervisor and return to Human Resources)**

Employee Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trainer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Worksite:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Tick the boxes as each topic is covered.*

|  |  |  |
| --- | --- | --- |
| **Pre-Setup Checklist**   Worker has read and fully understands Safework Procedure.   Worker dons appropriate P.P.E.   Worker sets up safe work zone.   Worker parks truck to allow safe and easy operation of Hydro-excavation procedures.  **Procedure Checklist**   Worker safely engages/disengages P.T.O.   Worker checks for overhead hazards before setting up tubes.   Worker sets up digging tubes safely and effectively.   Worker sets up digging wand and engages tool circuit.   Worker checks for bystanders before commencing Hydro-excavating procedures.   Worker demonstrates control of all front panel functions and vacuum relief valve.   Worker understands how to shut down in case of emergency.   Worker can effectively control boom and manoeuvre tubes while Hydro-excavating.   Worker can use digging wand in a safe and effective manner.   Worker can clean out water valve box safely using four inch tube.   Worker understands the importance of considering proper hygiene while working around sanitary sewer systems   Worker understands the potential for serious injury while working around high vacuum levels and high pressure water. | | |
| ***Trainer Comments:*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  **Training Complete (YES/NO) if no explain:** | | |
|  |  |  |

I fully understand what has been presented to me, and give my personal commitment to actively participate and comply with all relevant regulations, policies, procedures, and instructions while I am onsite or representing the company.

|  |  |  |  |
| --- | --- | --- | --- |
| Worker Signature: |  | Date: |  |
| Trainer Signature: |  | Date: |  |