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| **Department:** | **City of Nanaimo**  | **Training Checklist** |  |
| **Subject:** | **Jetaway Machine**  |

**(Complete this form with your supervisor and return to Human Resources)**

Employee Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trainer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Worksite:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Tick the boxes as each topic is covered.*

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| **Pre-Setup Checklist** Worker has read and fully understands Safework Procedure. Worker dons appropriate P.P.E. Worker sets up safe work zone.**Procedure Checklist** Worker correctly connects hose reel attachment to Bobcat Worker correctly connects main rodder hose from unit #417 to Bobcat  Worker can advance/retract main hose reel on unit #417 in conjunction with Bobcat operator and spotter(s) Worker can advance/retract Bobcat in conjunction with operator of unit #417\*\**No worker shall operate Bobcat unless fully trained.* Worker maintains radio contact with co-workers at all times. Worker understands how to shut down in case of emergency. Worker has successfully completed *Flushing* training Worker understands the importance of considering proper hygiene while working around sanitary sewer systems Worker understands the potential for serious injury while working around high vacuum levels and high pressure water. |
| ***Trainer Comments:*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***Training Complete (YES/NO) if no explain:** |
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I fully understand what has been presented to me, and give my personal commitment to actively participate and comply with all relevant regulations, policies, procedures, and instructions while I am onsite or representing the company.

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| Worker Signature: |  | Date: |  |
| Trainer Signature: |  | Date: |  |