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| **Department:** | **City of Nanaimo** | **Training Checklist** |  |
| **Subject:** | **Unit #417 Root Cutting** | |

**(Complete this form with your supervisor and return to Human Resources)**

Employee Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Trainer:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Worksite:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Tick the boxes as each topic is covered.*

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| **Pre-Setup Checklist**   Worker has read and fully understands Safework Procedure.   Worker dons appropriate P.P.E.   Worker sets up safe work zone.   Worker parks truck to allow safe and easy operation of root cutter.  **Procedure Checklist**   Worker safely engages/disengages P.T.O.   Worker safely removes/replaces manhole cover.   Worker sets up for root cutting from manhole or pipe opening correctly.   Worker demonstrates control of hose reel, water pressure and throttle with competence.   Worker advances/retracts root cutter smoothly through pipe.   Worker understands how to shut down in case of emergency.   Worker retrieves and stows root cutter for transport.   Worker understands valve schematic.   Worker can complete a thorough rootcut and clean pipe effectively.   Worker understands the importance of considering proper hygiene while working around sanitary sewer systems. | | |
| ***Trainer Comments:*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*  **Training Complete (YES/NO) if no explain:** | | |
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I fully understand what has been presented to me, and give my personal commitment to actively participate and comply with all relevant regulations, policies, procedures, and instructions while I am onsite or representing the company.

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| Worker Signature: |  | Date: |  |
| Trainer Signature: |  | Date: |  |