



## BCMSA AGM MEETING MINUTES March 2, 2018

Sundance Motel, 6574 Ladner Truck Road, Delta BC

### MEMBERS IN ATTENDANCE:

|               |                 |   |                                  |
|---------------|-----------------|---|----------------------------------|
| <b>Caleb</b>  | <b>Mierau</b>   | <b>City of Kamloops</b>                     | <b><i>President</i></b>          |
| <b>Mike</b>   | <b>Roberts</b>  | <b>BCMSA</b>                                | <b><i>Executive Director</i></b> |
| <b>Chris</b>  | <b>Gonev</b>    | <b>District of North Vancouver</b>          | <b><i>Secretary</i></b>          |
| <b>Carie</b>  | <b>Sandferd</b> | <b>City of New Westminister</b>             | <b><i>Treasurer</i></b>          |
| <b>Paul</b>   | <b>Elsoff</b>   | <b>City of Delta</b>                        | <b><i>Director</i></b>           |
| <b>Clay</b>   | <b>Fredin</b>   | <b>City of Vernon</b>                       | <b><i>Director</i></b>           |
| <b>Sergio</b> | <b>Picco</b>    | <b>City of Burnaby</b>                      | <b><i>Director</i></b>           |
| Chris         | Adolph          | City of Vancouver                           |                                  |
| Andrew        | Brooks          | City of Nanaimo                             |                                  |
| Sam           | Chauhan         | City of Surrey                              |                                  |
| Justin        | Chouhan         | BCMSA                                       |                                  |
| Sandra        | Ciparis         | Township of Langley                         |                                  |
| Rob           | Cooke           | Town of Sidney                              |                                  |
| Rita          | Coshan          | District of Saanich                         |                                  |
| Nav           | Gill            | City of Victoria                            |                                  |
| Nela          | Graham          | Metro Vancouver                             |                                  |
| Jonathon      | Gregory         | City of Maple Ridge                         |                                  |
| Lidia         | Grzesiuk        | City of Richmond                            |                                  |
| Helga         | Hildebrandt     | BCMSA                                       |                                  |
| Lisa          | Houle           | WorkSafeBC                                  |                                  |
| Charity       | Igiri           | City of Pitt Meadows                        |                                  |
| Dave          | King            | City of Vancouver                           |                                  |
| Jacson        | Lau             | City of Coquitlam                           |                                  |
| Alan          | Lucas           | City of Chilliwack                          |                                  |
| Mohammad      | Nouri           | City of Vancouver                           |                                  |
| Wendy         | Olsson          | Village of Pemberton                        |                                  |
| Nathan        | Peters          | City of Kelowna                             |                                  |
| Brian         | Robinson        | Town of Sidney                              |                                  |
| Candice       | Roffe           | City of White Rock                          |                                  |
| Dan           | Smith           | City of Vancouver                           |                                  |
| Kim           | Stubbs          | WorkSafeBC                                  |                                  |
| John          | Weloy           | City of Burnaby                             |                                  |
| Janice        | Williams        | City of Victoria                            |                                  |
| Alastair      | Wright          | District of West Vancouver                  |                                  |
| Tracy         | Wynnyk          | Ministry of Transportation & Infrastructure |                                  |
| Correen       | Wolanski        | BC Public Services Agency                   |                                  |



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### **Regrets**

Andrew Ross, City of Vancouver, Vice-President  
Nancy Taylor, LGMA  
Cris Bendall, Director

The meeting opened at 10:09 a.m.

C. Mierau **Moved** to call the meeting to order, **Seconded** by C. Sandferd, **Carried**.

Adoption of minutes from the 2017 Annual General Meeting

C. Mierau noted no Minutes were available.

### **Presidents Report**

Caleb Mierau stated his report is in BCMSA's Annual Report.

Key highlights: Cathy Cook, founder, past president, and first Executive Director, retired last fall. Mike Roberts took on the role of the new Executive Director. In June the Board created the three year Strategic Plan. The Board also worked on policy development.

C. Mierau **Moved** to adopt the President's report, **Seconded** by C. Fredin, **Carried**.

### **Treasurers Report**

C. Sandferd noted the audited financial statements for the year ended December 31, 2017 are provided in the Annual Report.

At the end of 2017, the BC Municipal Safety Association had net assets totaling \$606,006, as detailed on page 4 of the report. These assets were distributed between three accounts including the funds the Association had when we became a funded association in 2009, which are used for Conferences, the Health and Safety Fund to which our members contribute and all training activities go through, and the Certificate of Recognition Fund, which is used solely for the COR program. We closed the year in a positive financial state, for all three funds.

C. Gonev **Moved** to adopt the treasurers report, **Seconded** by S. Picco, **Carried**

### **Appointment of Auditor for 2017**

C. Mierau **Moved** to appoint Mona Warnstaff of Hantke Redekop Warnstaff & Company as the BCMSA's Financial Reviewer for 2018, **Seconded** by N. Graham, **Carried**.

C. Mierau noted that the two year term of the existing Board of Directors is concluded.

### **Executive Director's Report**

Mike Roberts informed attendees about the election process.



## BCMSA AGM MEETING MINUTES March 2, 2018

---

### Elections

The following Notice of Motion was distributed to all members with the AGM Agenda, on January 26th, 2018.

According to our Bylaws and policies eight (8) Directors need to be elected to the BCMSA Board.

NOTE: Nominations must be made by member in good standing, and seconded by another member in good standing.

The following nominations have been made and seconded in accordance with the Bylaws, for eight positions on the Board of Directors:

1. Cris Bendall – City of Coquitlam
2. Paul Elsoff – City of Delta
3. Clay Fredin – City of Vernon
4. Caleb Mierau – City of Kamloops
5. Nela Graham – Metro Vancouver
6. Rob Ingraham – Capital Regional District
7. Nathan Peters – City of Kelowna
8. Sergio Picco – City of Burnaby
9. Janice Williams – City of Victoria

Mike Roberts called three times for additional nominations from the floor.

Due to more nominations (9) than positions at this time, the candidates were able to address the membership for up to two minutes each before the election was called.

Elections were then held by secret ballot.

Elected for the term 2018 to 2020 were:

1. Cris Bendall – City of Coquitlam
2. Paul Elsoff – City of Delta
3. Clay Fredin – City of Vernon
4. Caleb Mierau – City of Kamloops
5. Nela Graham – Metro Vancouver
6. Nathan Peters – City of Kelowna
7. Sergio Picco – City of Burnaby
8. Janice Williams – City of Victoria

**Moved** by C.Mierau to dispose of the ballots, **Seconded** by Nathan Peters, **Carried**.

Following the elections, the new Board of Directors convened a special meeting to select the Executive, in accordance with the Bylaws of the Association.



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Announcement of the Executive positions of the BOD:

President: Nela Graham – Metro Vancouver

Vice President: Paul Elsoff – City of Delta

Secretary: Janice Williams – City of Victoria

Treasurer: Sergio Picco – City of Burnaby

C. Mierau acknowledged past Directors Carie Sandferd and Chris Gonev for their dedication and hard work for the BCMSA. Caleb Mierau stated that stepping down as President of the BCMSA Board was a personal decision.

### Meeting Adjournment

**Moved** by C. Mierau to adjourn the AGM, **Seconded** by Sergio, **Carried**. Meeting adjourned at 11:08 a.m.