

Company Name: City of Richmond – Fleet Department
Job Title: Take vehicles to carwash and Air Care (Light Duty)

General Work Environment:

- Outdoor (temperature is dependent on weather)
- Driving a city vehicle
- Required to wear steel toed boots, safety vest/overalls

Work Hours/Breaks: 7:30am-4:00pm, (2) X 10 minute rest breaks, (1) X 30 minute lunch break

Tools used may include: None required



1. Example of vehicle

Job Task Categories:	
1)	Driving a city vehicle – to the car wash (5 minutes from works yard) and to Air Care (15 minutes from works yard).
2)	Drive up to automatic carwash
3)	Drive up to Air Care services

**Consider for upper and lower extremity injuries, back injuries. With the opportunity to self-pace and*

Functional Requirements:			
GENERAL FUNCTIONS:	AMOUNT:	% OF WORKDAY	DESCRIPTION/COMMENTS
Walking	Variable distances	1-33%	▪ To/from vehicle
Standing	Sustained	1-33%	▪ Static standing when waiting for vehicle in Air Care (option is also to sit while waiting)
Climbing		1-33%	▪ Climbing in/out of the vehicle
Sitting/Driving	Variable, Up to 15 minutes continuously	1-33%	▪ Operation of vehicle (typically automatic)
Kneeling / Crouching / Stooping	N/A	N/A	▪ N/A
Neck positioning	Flexion, rotation	1-66%	▪ When driving (rotation) – i.e. shoulder checking
Reaching	Within Arms Reach	33-66%	▪ May vary depending on work style, when operating of steering wheel ▪ Overhead reaching is not required
MATERIALS HANDLING:	AMOUNT:	% OF WORKDAY	DESCRIPTION/COMMENTS
Handling / Grasping		33-66%	▪ 1-2 handed grasp of steering wheel, up to 15 minutes continuously
Lifting/Carrying	N/A	N/A	▪ N/A
Pushing / pulling	N/A	N/A	▪ N/A

take rest breaks when needed.