Company Name: City of Richmond – Sewer and Drainage/Storm Sewer Department  
Job Title: Truck Safety Inspection (Light Duty)  

General Work Environment:  
- Outdoor (temperature is dependent on weather)  
- Driving a city vehicle  
- Required to wear steel toed boots, safety vest/overalls  

Work Hours/Breaks: 7:30am-4:00pm, (2) X 10 minute rest breaks, (1) X 30 minute lunch break  

Tools used may include: clipboard and pen/marker.  

1. Ex. shelving units in truck  
2. Ex. inside of truck  

Job Task Categories:  
1) Driving a city vehicle – through out the City of Richmond to appropriate destination.  
2) Communicating with truck operator regarding manuals and equipment (personal protective equipment, tools, First Aid equipment).  
3) Record findings on a checklist.  

Functional Requirements:  

<table>
<thead>
<tr>
<th>GENERAL FUNCTIONS:</th>
<th>AMOUNT:</th>
<th>% OF WORKDAY</th>
<th>DESCRIPTION/COMMENTS</th>
</tr>
</thead>
</table>
| Walking            | Variable distances | 33-66% | To/from vehicle to worksite  
Walking over various surfaces outside: uneven terrain, roads, sidewalks |
| Standing           | Sustained | 1-33% | Static standing when communicating with operator outside of vehicle being inspected |
| Climbing           | Variable, Up to 10 minutes continuously | 1-33% | Climbing in/out of the vehicle  
Climbing onto equipment is not required – can gather information from operator |
| Sitting/Driving    | N/A     | N/A | Operation of vehicle (typically automatic) – within the City of Richmond |
| Kneeling / Crouching / Stooping | N/A | N/A | |
| Neck positioning   | Flexion, rotation | 33-66% | When viewing work spaces  
When driving (rotation) – i.e. shoulder checking |
| Reaching           | Within Arms Reach | 33-66% | May vary depending on work style, when operating steering wheel  
Overhead reaching is not required |

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<tr>
<th>MATERIALS HANDLING:</th>
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</table>
| Handling / Grasping | 33-66% | 1-2 handed grasp of steering wheel, up to 10 minutes continuously  
1-2 handed grasp of clipboard/pen |
| Lifting/Carrying    | Light  | 1-66% | Items handled may include: clipboard and pen, light tools, manuals – under 10 lbs |
| Pushing / pulling   | N/A    | N/A | |

*Consider for upper and lower extremity injuries, back injuries. With the opportunity to self-pace and take rest breaks when needed.*