



Live where you work

Safety & Wellness Advisor

(Exempt Position. Temporary – up to one year)

The Cowichan Valley Regional District (CVRD) is looking for a qualified Safety and Wellness Advisor to join our human resources team on a temporary full time basis. Reporting to the Manager, Human Resources, the Safety & Wellness Advisor coordinates and monitors the implementation of a prevention-focused *Safety Program* in all CVRD departments in accordance with best-practices and WorkSafeBC requirements and acts as the lead on achieving and maintaining COR (Certificate of Recognition) status. Additionally this position will coordinate disability, accommodation and claims management, attendance and wellness initiatives.

As the ideal candidate you will have successfully completed a Diploma in Occupational Health and Safety and have a minimum of two years of related experience administering or coordinating an organizational health and safety program, preferably in a local government setting. A valid Class 5 BC Driver's License and Occupational First Aid Level 2 are required. An equivalent combination of education, training and experience may be considered.

The following are considered an asset:

- Experience readying for or maintaining an organization in successful Certificate of Recognition status with WorkSafeBC
- CSSE, CRSP and CHRP designations

This position requires an energetic, self-motivated individual, able to take initiative and provide leadership on all aspects of health and safety. You will be highly organized and able to manage multiple ongoing tasks, set priorities and organize your work load to meet deadlines. Your passion for workplace safety will be key in successfully promoting a positive safety culture and in delivering safety training to our diverse work force.

The annual salary for this position starts at approximately \$74,000. If you are interested applying your expertise to assist and enhance the CVRD's health and safety programs then please visit our website at www.cvr.bc.ca for a complete job description and details on how to apply.

Please forward your resume in confidence to the Human Resources Division **before 4:30 p.m. on June 5, 2020** quoting competition **CS20044-E**. We can be reached by e-mail at hr@cvrd.bc.ca. Please submit your documents in either MSWord or pdf format.

The CVRD would like to thank all applicants. Please note that only those selected for an interview will be contacted.

