

2020 CITY OF EXCELLENCE

AWARD NOMINATION FORM

OBJECTIVE OF THE AWARD:

To recognize local governments for activities that improve ground disturbance, safe excavation techniques and best practice at or around underground infrastructure, in the year previous to the award.



ELIGIBILITY:

Any BC local government - including City, Village, Township, District, Municipality, Regional District, First Nation community and Tribal Council - that demonstrates and meets the criteria of this award.

AWARDS AVAILABLE:

Gold Standard Award - An award for a Recipient showing exemplary practices in all aspects of ground disturbance practices.

Innovation Award - An award for innovation in ground disturbance and excavation practices.

Education Award - An award for exemplary education to promote safe excavation practices.

All nominees not receiving an award will receive a recognition letter.

METHOD OF AWARDING:

Considering COVID-19 and gathering restrictions the method of awarding is TBD.

HOW TO APPLY:

Please send an email titled "City of Excellence Award Nomination" to mroberts@bcmsa.ca including this form, supporting letters and other supporting documents. Please note: your submission will be evaluated based on the information the Committee receives so be sure to include as much supporting documentation as you feel necessary. We may ask shortlisted candidates to do a presentation to the selection committee, in person or by electronic media.

Deadline for application is September 30, 2020.



WHICH AWARDS ARE YOU APPLYING FOR?
 (you may apply for any number of awards)

- City of Excellence “Gold Standard” Award
- Innovation Award
- Education Award

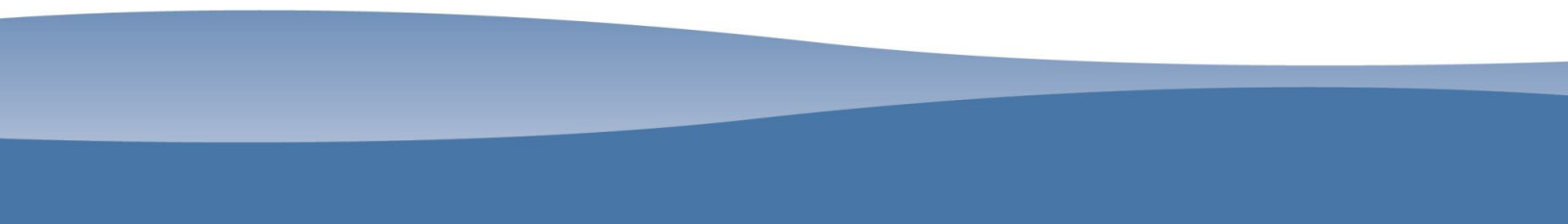
BACKGROUND DATA

APPLICANT INFORMATION	
Local Government	
Primary Contact	
Position, Department	
Street Address	
City, Postal Code	
Phone	
Email	
ADDITIONAL INFORMATION	
Does the organization use Contractors exclusively for ground disturbances?	<input type="checkbox"/> Yes <input type="checkbox"/> No (double click box to make your selection)
Does the organization have a ground disturbance and/or an excavation program?	Program <input type="checkbox"/> Yes <input type="checkbox"/> No If no, organizations are not eligible for any of the above awards. (double click box to make your selection)

PRIMARY CRITERIA	# HITS WITHIN JURISDICTION			COMMENTS
	2017	2018	2019	
Performance - evidence of low level of incidents/hits/accidents				
<p>In no more than 500 words, explain why your organization should receive the specific award or awards. Provide specific examples or a pattern of contributions that distinguishes your organization from other dedicated local government organizations.</p>				

SUPPORTING DOCUMENTATION – required (i.e. supporting documentation of the program, policy, procedures, stats or innovation)?

Please list the name or titles of the supporting documents included in the submission:



ORGANIZATIONAL SUPPORT

Please provide at least one signature from the Director of Engineering, Public Works, Parks or Development Services or an individual in a senior management role supporting the submission.

NAME	JOB TITLE/ POSITION	SIGNATURE

Applications must be received by email, mroberts@bcmsa.ca

Submit nomination package (with subject title "City of Excellence Award Nomination") to:

Mike Roberts
Executive Director
BC Municipal Safety Association
E: mroberts@bcmsa.ca
P: 778-835-3435

Submission checklist:

- Completed nomination form
- Required documents
- Signatures of Organizational Support