



# BUILD YOUR CAREER

WITH THE CITY OF PRINCE GEORGE

## SAFETY TRAINING COORDINATOR

### Human Resources & Corporate Safety Department

#### *Mentoring our Equipment Operators Towards Achieving Safety Excellence*

##### **About Our Community**

Boasting a high quality of life and standard of living, Prince George has all of the amenities of a large city mixed with the friendliness and appeal of a smaller community. Prince George's central location in the province offers work/life balance with unparalleled access to four-season outdoor recreation activities that are complemented by a full range of urban amenities and a comprehensive transportation infrastructure that connects local residents, businesses, resources and agricultural products to markets around the world. It is a short drive to almost anywhere in Prince George – spend less time commuting and more time doing what matters most to you! Discover all of these opportunities and more!

##### **About Our Organization:**

The City of Prince George is committed to ensuring a positive, well-balanced work environment for its employees. With opportunities for training and professional development the City of Prince George offers a safe and supportive workplace in which to serve our community.

##### **About The Opportunity:**

As the Safety Training Coordinator, you will work closely with the Manager, Health & Safety, on the development and implementation of the City's Health and Safety Management System. You will be responsible for overseeing the City's safety training program, including specific hazard and mobile/non-mobile equipment training. In doing so, you will have the opportunity to liaise closely with operational divisions and personnel at all levels to ensure compliance with WCB, National Safety Code and Motor Vehicle Act rules and regulations as well as occupational health and safety standards. Rounding out this diverse role, the Safety Training Coordinator will provide expert advice to a wide range of City employees on safety best practices including worksite inspections, risk assessments, safety audits, vehicle/equipment safety plans and licensing requirements, accident investigations and policy development.

##### **About Your Background:**

Ideally you hold a post-secondary certificate in Occupational Health & Safety and have at least ten years' demonstrated expertise and proficiency operating and providing training on a variety of heavy equipment and vehicles. Your considerable knowledge of health and safety legislation, regulations, and procedures is augmented by your strong communication skills and your ability to positively influence cultural change regarding health and safety practices in the workplace. With sound decision making abilities and an understanding of labour relations, you are a natural leader who seeks continuous improvement in all that you do. In addition, your strong computer proficiency and organizational skills will assist you with the accurate record keeping required in this dynamic role. You hold a valid Class 3 BC driver's license with air endorsement (or out of province equivalent).

##### **Why You Will Love Working for our Human Resources and Corporate Safety team at the City of Prince George:**

- Significantly contribute towards fostering a safe, healthy and respectful work environment.
- Use your passion and commitment for workplace safety to educate management and union employees regarding their safety responsibilities and practices.
- Work with a group of highly engaged, talented professionals.
- This full time **exempt** position offers a comprehensive benefits and pension package.

Please refer to the [job description](#) on our website for more details about this exciting career!

If you are interested in joining our team, please apply with a current driver abstract by **February 10, 2021** to:

[http://princegeorgejobs.prevueaps.ca/jobs/  
Move Up Prince George City of Prince George](http://princegeorgejobs.prevueaps.ca/jobs/Move-Up-Prince-George-City-of-Prince-George)

*The City of Prince George thanks all those who apply, however only those selected for an interview will be contacted.*